

The December 9, 2025 Public Hearing for St. Albans Township was called to order by Chairman, Bruce Lane.

All trustees and fiscal officer were present.

The purpose of this hearing is for Zoning Resolution Amendments to Article 17, Section 1704 paragraph 2 (lot area, width and depth requirements)

Todd Poole gave the case introduction.

Bruce Lane said he does have some concern over shared driveways not being allowed and affecting people with deep lots.

Woody Fox said its really up to the county engineer anyways, so this language wont cause an issue.

There were no public comments.

Bruce Lane said we still have stringent set backs and feels the zoning commission needs to take a look at that.

**#12/9/25 A Bruce Lane** made a resolution to adopt amendments to article 17 of the St. Albans Township Zoning Resolutions as presented.

2<sup>nd</sup> by Jean Morrison. Roll call: Bruce Lane -yes, Randal Almendinger -yes, Jean Morrison -yes. Resolution passed.

Bruce Lane made a motion to adjourn the public hearing.

2<sup>nd</sup> by Randal Almendinger. Roll call: Bruce Lane -yes, Randal Almendinger -yes, Jean Morrison -yes.

The December 9, 2025 meeting of St. Albans Township was called to order by Chairman, Bruce Lane.

All trustees and fiscal officer were present.

The minutes of the November meeting were approved.

Woody Fox gave the November zoning report.

Englefield has contacted him about a variance for a propane station at Jersey Mill/Hazelton Etna Rd.

Mike Theisen said he got an email and that project is being cancelled and they are now going for a gas station.

Woody had someone contact him about a billboard.

Dave Sapp said the little white truck needs new tires. He got 3 estimates and Millersburg tire is the cheapest.

Dave said the house next to the township building is in contract.

Bruce Lane made a motion to approve the purchase of tires for the white township truck as presented by Dave Sapp for approx. \$2200.00.

2<sup>nd</sup> by Jean Morrison. Roll call: Bruce Lane -yes, Randal Almendinger -yes, Jean Morrison -yes. Motion carried.

Mike Theisen said we did get updated rates for EMS billing so he will need a resolution for that.

Mike would like to change the company they are using for scheduling, going with one that is a little cheaper.

Todd Poole said Kimley Horn has been selected by the engineer to the engineering for the Jug st. guard rail project, and things are moving along as fast as they can.

Todd Poole said Licking County soil and water will be taking care of log jams in Raccoon Creek.

Todd registered the township for Source Well a national purchasing co-op for larger expenses and that way we don't have to put out to bid.

Tad Vanness asked about right of way permits and it being a way for the township to make some extra revenue.

Woody Fox said Liberty and Monroe townships are both working on that currently.

Randal Almendinger said the Annual township association meeting will be January 10<sup>th</sup>.

**#12/9/25 B** Bruce Lane made a resolution approving an increase in EMS billing rates effective January 1, 2026.

2<sup>nd</sup> by Jean Morrison. Roll call: Bruce Lane -yes, Randal Almendinger -yes, Jean Morrison -yes. Resolution passed.

**#12/9/25C** Bruce Lane made a resolution approving a change order for the sutphen fire apparatus and rescinding the September 30, 2025 special meeting motion approving prior changes. (Full resolution is on file).

2<sup>nd</sup> by Randal Almendinger. Roll call: Bruce Lane -yes, Randal Almendinger -yes, Jean Morrison -yes. Resolution passed.

**#12/9/25D** Bruce Lane made a resolution to approve a 12 month expense for \$3062.00 for Image Trend Slate to provide a fire department employee scheduling system and further authorize the fire chief and or township administrator to execute any required contracts.

2<sup>nd</sup> by Jean Morrison. Roll call: Bruce Lane -yes, Randal Almendinger -yes, Jean Morrison -yes. Resolution passed.

Bruce Lane made a motion to enter into executive session pursuant to ORC 121.22(G)(2) to consider the purchase or acquisition of property for public purposes and the following people will attend: 3 trustees, fiscal officer, Mike Washington, Tad Vanness and Todd Poole.

2<sup>nd</sup> by Randal Almendinger. Roll call: Bruce Lane -yes, Randal Almendinger -yes, Jean Morrison -yes. Motion carried.

Bruce Lane made a motion to leave executive session and return to open session. The executive session was conducted pursuant to ORC 121.22(G)(2) to consider the purchase or acquisition of property for public purposes.

2<sup>nd</sup> by Jean Morrison. Roll call: Bruce Lane -yes, Randal Almendinger -yes, Jean Morrison -yes. Motion carried.

Meeting adjourned.