

The July 8, 2025 meeting of St. Albans Township was called to order by Chairman, Bruce Lane.

All trustees and fiscal officer were present.

The minutes of the June meeting were approved.

The Fiscal Officer read fund balances to date.

Mike Theisen gave the June Fire and EMS reports.

Mike said there have been IT issues and phone system issues. Phones have not been working and they will need updated however he doesn't have any options to give to trustees right now. He and Todd Poole will work on something for the August meeting.

Mike talked about a HIRA study being done by the County in regards to Hazmat. Mike is looking into funding for health screenings, such as cancer screenings for FD employees.

Todd Poole gave the June administrators report. We have had some Cyber Security issues and anyone with a township email has been de-activated in order to add another layer of security, now using multi factor authentication. Todd can now re-activate the emails but asks that you see him after the meeting to do so.

Todd said he has had discussion with the Licking County soil and water about the drainage issue at 5131 Goose Lane Rd. and says it could end up being a long drawn out process. Todd is still working on it to get options.

Todd has prepared a nuisance resolution for the property at 4140 Hardscrabble Rd Stating that there is a statutory process to follow in order to add costs of mowing to the tax bill.

Todd will be looking into a cemetery grant. The money could be used to have a large tree in the cemetery removed.

Todd said he got an estimate for copies of the comp plan at \$821.00 for 30 copies. Todd has talked to our attorney and since we don't have a social media account we need to put all public hearing notices on The Ohio Business Gateway.

Woody Fox gave the June Zoning report.

Dave Sapp asked for approval for Yeager Tree service to come out for 2 days to work on Battee Rd.

Bruce Lane made a motion to approve \$3000.00 for Yeager Tree Service to do tree work on Battee Rd.

2<sup>nd</sup> by Jean Morrison. Roll call: Bruce Lane -yes, Jean Morrison -yes, Randal Almendinger -yes. Motion carried.

2 representatives from the National Society of Sons of the American Revolution spoke about installing headstones and signs for 4 patriots in Gafield and Pioneer Cemetery.

#7/8/25 A Bruce Lane made a resolution authorizing the filing of an application with the Licking Park District for financial assistance through the government

partnership funding program and further authorizing the township administrator to execute documents on behalf of the township (entire resolution is on file).

2<sup>nd</sup> by Jean Morrison. Roll call: Jean Morrison -yes, Randal Almendinger -yes, Bruce Lane -yes. Resolution passed.

**#7-8/25 B Bruce Lane** made a resolution declaring in necessary to levy a tax in excess of the ten mill limitation (entire resolution is on file).

2<sup>nd</sup> by Randal Almendinger. Roll call: Randal Almendinger -yes, Jean Morrison -yes, Bruce Lane -yes. Resolution passed.

**#7/8/25 C Bruce Lane** made a resolution declaring the property located at 4140 Hardscrabble Rd. Alexandria Ohio 43001 to be a nuisance under ORC 505.87 and authorizing the township to abate the nuisance.

2<sup>nd</sup> by Jean Morrison. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

**#7/8/25 D Bruce Lane** made a resolution to accept the resignation of Todd Poole as township administrator effective July 1, 2025.

2<sup>nd</sup> by Jean Morrison. Roll call: Bruce Lane -yes, Randal Almendinger -yes, Jean Morrison -yes. Resolution passed.

**#7/8/25 E Bruce Lane** made a resolution approving a professional services agreement with 360 Govtech LLC and appointing Todd L. Poole as Township Administrator pursuant to ORC section 505.031 effective July 1, 2025 (entire resolution is on file).

2<sup>nd</sup> by Randal Almendinger. Roll call: Randal Almendinger -yes, Bruce Lane -yes, Jean Morrison -yes. Resolution passed.

**#7/8/25 F Bruce Lane** made a resolution authorizing the township administrator to apply for the FY 2026 cemetery grant from The Ohio Dept of Commerce, Division of Real Estate and Professional Licensing.

2<sup>nd</sup> by Jean Morrison. Roll call: Bruce Lane -yes, Randal Almendinger -yes, Bruce Lane -yes. Resolution passed.

**Bruce Lane** made a motion to approve the printing of 30 full color spiral bound copies of the 2025 Comprehensive Plan with Kenwell Printers for a cost of \$821.00.

2<sup>nd</sup> by Jean Morrison. Roll call: Randal Almendinger -yes, Bruce Lane -yes. Motion carried.

**Bruce Lane** made a motion to go into executive session pursuant to ORC section 121.22 (G)(8) to negotiate with other political subdivisions respecting requests for economic development assistance under R.C. Section 715 and that the executive session is necessary to protect the interests of the applicant. To include the 3 trustees and the township administrator.

2<sup>nd</sup> by Jean Morrison. Roll call: Bruce Lane -yes, Randal Almendinger -yes, Jean Morrison -yes. Motion carried.

Bruce Lane made a motion to leave executive session and resume to regular session The executive session was conducted pursuant to ORC code section 121.22 (G)(8) to negotiate with other political subdivisions respecting requests for economic development assistance under R.C. Section 715 and that the executive session is necessary to protect the interests of the applicant.

2<sup>nd</sup> by Jean Morrison. Roll call: Bruce Lane -yes, Randal Almendinger -yes, Jean Morrison -yes. Motion carried.

Meeting was adjourned.